



## Enrollment Form St. Teresa Scrip Program

### Program Rules and Guidelines:

1. All scrip orders must be accompanied by a check or money order made payable to St. Teresa. Please do not send cash. Scrip payments are not tax deductible because you receive dollar for dollar value.
2. If your check is returned for non-sufficient funds (NSF), you will be charged a \$20 fee payable to St. Teresa in addition to any fees charged by the bank. After two NSF checks are tendered on your account, your scrip ordering privileges will be limited to money order only.
3. Once a year, St. Teresa will provide a summary of each family's rebate.
4. Scrip cards are not returnable.
5. When you pick up your scrip order, verify the accuracy of your order. In the unlikely event you should find a discrepancy in your scrip order, please contact the scrip coordinator within 24 hours.
6. Scrip cards are the same as cash, and should be handled accordingly. St. Teresa is not responsible for cards that are lost, stolen or misplaced while in your (or your child's) possession.
7. You must sign the Waiver of Responsibility form below before cards will be released to you or your child. These forms will be kept on file. St. Teresa accepts no responsibility once gift cards have been released to either parent or child.
8. You may elect to take a cash payout at the end of the year, if your tuition balance/school fees are paid.
9. No tuition credit will be dispersed if the student does not attend or withdraws from St. Teresa. The funds will revert to the General Fund upon withdrawal or transfer.

I have read and understand the policies and guidelines listed above. I agree to abide by these policies:

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City/Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

Student Name: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

I authorize my student to pick up scrip orders in the office.

Parent Signature: \_\_\_\_\_